

# Disclosure Request Form

*(Request for preparation of Disclosure Statement under Unit Titles Act 2010)*

To: Strictly Body Corporate Limited  
PO Box 106545, Auckland City, Auckland 1143  
Ph (09) 368 5023, Fax (09) 638 5177  
Email [info@sbcltd.co.nz](mailto:info@sbcltd.co.nz)

From: Agent / Owner ..... The "Applicant"  
Firm (if any).....  
On behalf of the owner of principal unit..... *(Enter Unit Number)*  
Body Corporate Number ..... *(Enter BC Number)*  
Owners Name.....  
Property Address .....

On behalf of the owner please prepare the following for the above unit:

- Pre-Contract Disclosure Statement \$500 + GST (20% extra for 48 hour service)
- Pre-Settlement Disclosure Statement \$400 + GST (20% extra for 48 hour service)

In consideration of SBCL preparing the Disclosure Statement as requested, the Applicant agrees to the following:

1. It is authorised to sign this document (on behalf of the owner);
2. That the owner will pay the fee as above **prior to the disclosure being sent;**
3. The SBCL will have 5 working days to prepare the requested statement
4. That SBCL is fully authorised to disclose information required by the Unit Titles Act 2010 to any third party applicant acting on behalf of a prospective purchaser of the unit, including any information provided by the owner; details of any dealing with SBCL has had with the owner; and the current amounts that may be owed to or by SBCL including a copy of the levy account for the unit.

SBCL warrants that the information included in the Disclosure Statement is accurate only so far as the information actually held by SBCL as at the date of the Disclosure Statement.

Unless otherwise directed, SBCL will provide the Disclosure Statement by email to the Applicant.

Signed.....

*Owner or Agent of Owner*